Annex-1: Expression of Interest (EOI) Template

1. **IFORMATION OF THE ORGANIZATION**

|  |  |
| --- | --- |
| **Organization’s Legal Name** |  |
| ACRONYM |  |
| Year established |  |
| Registration certificate Number |  |
| Address: |  |
| P.o.box |  |
| *Primary contact* |  |
| *Phone Number* |  |
| *Email:* |  |
| *Company Website* |  |

1. **TECHNICAL CAPACITY**: (Elaborate on human resource capacity, qualifications and a list of heavy equipment (vehicles, offices etc) that your organization has access to)

|  |
| --- |
|  |

1. **RELEVANT EXPERIENCE IN LAST 3 YEARS (NB: you can add more tables if you have more than four relevant experiences during the last 3 years)**

|  |  |  |
| --- | --- | --- |
| **1** | **PROJECT NAME** |  |
| **Contractor (Collaborating) INGO** |  |
| **Donor** |  |
| **Start-** *month and year* |  |
| **End-** *month and year* |  |
| **Geographic area** *[region, zone & woreda]* |  |
| **Description of the relevant work***Experience in SBC, CE, social accountability, livelihood, gender transformation NSA; Working with CSOs, local business networks (women business groups), religious groups etc.* |  |
| **Results and key achievements** |  |
| **Total budget** *(implemented by the LNGO)* |  |

|  |  |  |
| --- | --- | --- |
| **2** | **PROJECT NAME** |  |
| **Contractor (Collaborating) INGO** |  |
| **Donor** |  |
| **Start-** *month and year* |  |
| **End-** *month and year* |  |
| **Geographic area** *[region, zone & woreda]* |  |
| **Description of the relevant work***Experience in SBC, CE, social accountability, livelihood, gender transformation NSA; Working with CSOs, local business networks (women business groups), religious groups etc.* |  |
| **Results and key achievements** |  |
| **Total budget** *(implemented by the LNGO)* |  |

|  |  |  |
| --- | --- | --- |
| **3** | **PROJECT NAME** |  |
| **Contractor (Collaborating) INGO** |  |
| **Donor** |  |
| **Start-** *month and year* |  |
| **End-** *month and year* |  |
| **Geographic area** *[region, zone & woreda]* |  |
| **Description of the relevant work***Experience in SBC, CE, social accountability, livelihood, gender transformation NSA; Working with CSOs, local business networks (women business groups), religious groups etc.* |  |
| **Results and key achievements** |  |
| **Total budget** *(implemented by the LNGO)* |  |

|  |  |  |
| --- | --- | --- |
| **4** | **PROJECT NAME** |  |
| **Contractor (Collaborating) INGO** |  |
| **Donor** |  |
| **Start-** *month and year* |  |
| **End-** *month and year* |  |
| **Geographic area** *[region, zone & woreda]* |  |
| **Description of the relevant work***Experience in SBC, CE, social accountability, livelihood, gender transformation NSA; Working with CSOs, local business networks (women business groups), religious groups etc.* |  |
| **Results and key achievements** |  |
| **Total budget** *(implemented by the LNGO)* |  |

**ANY OTHER INFORMATION:** In addition to the required information, applicants may provide brochures and other related documents.